

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG

Chief Executive / Prif Weithredwr
Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT



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For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

Date: 27th February 2013

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held at **Penallta House (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Tuesday, 5th March 2013** at **5.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'AO'Sullivan'.

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-
 - (1) Policy and Resources Scrutiny Committee held on 30th January 2013 (minute nos. 1 - 11, on page nos. 1 - 5).
3. Consideration of any matter referred to this Committee in accordance to the call-in procedure.
4. To receive and consider the following Cabinet reports*:-
 - (1) Draft Budget Proposals 2013-2014 (Cabinet – 29.01.13);
 - (2) Procurement Collaboration - Merthyr Tydfil CBC and Caerphilly CBC (Cabinet – 29.01.13);
 - (3) HRA Charges 2013-14 (Cabinet – 05.02.13);
 - (4) Caerphilly Passport Programme Update (Cabinet – Cabinet – 05.02.13);
 - (5) Implementation of the new CCBC Complaints Policy (Cabinet – Cabinet – 05.02.13).

* *If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Monday, 4th March 2013.*

A greener place Man gwyrdach



5. To receive a verbal report by the Cabinet Member(s).
6. To receive and consider the following Scrutiny reports:-
 - (1) Presentation on the Passport Programme by Gareth Hardacre;
 - (2) Draft Citizen Engagement Strategy;
 - (3) Senior Officer Remuneration – Financial Implications.
7. To record any requests for an item to be included on the next available agenda.
8. To receive and note the following information items*:-
 - (1) Discretionary Rate Relief Applications;
 - (2) Employee Relations Activity 2011/12 and 2012/13 (Up To 31st December 2012);
 - (3) Write Off Debts – 2012/13 Half Year;
 - (4) Policy and Resources Scrutiny Committee Forward Work Programme;
 - (5) Minutes of the Caerphilly Local Service Board Meeting held on 10th October 2012;
 - (6) Minutes of the NNDR Meeting held on 11th February 2013.

* *If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Monday, 4th March 2013.*

Circulation:

L. Binding, D.G. Carter, C.J. Cuss, H.W. David, Mrs. D. Ellis, J.E. Fussell, C. Hawker, Ms. J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan, D. Rees, R. Saralis, Mrs. J. Summers, J. Taylor

And Appropriate Officers